



Carefully read the information regarding recommendations in The Pointer or on the UGA Panhellenic website at panhellenic.uga.edu.

- Locate & contact alumnae to write recommendations
 - Begin with high school teachers & parents' friends
 - Moms who are an alumna of a sorority: It is okay for you to write a recommendation for your daughter!
 - *Remember: only alumnae can write recommendations. UGA does not accept collegiate recommendations from active sorority women EXCEPT for: Alpha Gamma Delta, Delta Delta Delta, Gamma Phi Beta, & Sigma Kappa*
- Inform alumnae that instructions on how to provide a recommendation can be found on their sorority's national website or by calling the sorority's national office.
 - Recommendations can be submitted either electronically via email, online through the sorority's website, or hard copy sent via mail.
- Gather materials to be sent to the alumna writing the recommendation:
 - Résumé or list of activities (including GPA)
 - Picture of PNM (wallet-sized or 4X6)
- Send materials to alumnae for recommendations, **including** the UGA sorority's chapter email/ mailing address (*can be found in The Pointer or Panhellenic website*) Provide alumnae with a deadline to send in the recommendation. There is no official deadline, but *all recommendations should be in before the start of recruitment on August 15th!*
- Send a follow-up email or phone call to the alumna to check-in on the status of your recommendation! ***You will NOT receive confirmation that a sorority received your information. It is your responsibility to follow-up with the alumna!***

Greek Life Office
706.542.4612

Monday – Friday
9AM-5PM

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Panhellenic Website:
Panhellenic.uga.edu

**Do not let your
questions or concerns
go unanswered!**