

*University of Georgia
National Pan-Hellenic Council
Constitution and By-laws*

Preamble

We, the active undergraduate chapters and representatives of Alpha Kappa Alpha, Delta Sigma Theta, Zeta Phi Beta and Sigma Gamma Rho Sororities Incorporated and Alpha Phi Alpha, Kappa Alpha Psi, Phi Beta Sigma, and Omega Psi Phi Fraternities Incorporated, recognize the need for the coordination of activities for collegiate Greek lettered sororities and fraternities. We hereby establish a council containing representatives of four sororities and four fraternities at the University of Georgia (UGA), because certain areas of action and programming can be best accomplished by one formal council. The council will hereby be known as the University of Georgia's National Pan-Hellenic Council (NPHC).

Article I

PURPOSE

Section 1 Objectives

The objectives of the National Pan-Hellenic Council shall be:

- A. To serve as the governing body for all member organizations.**
- B. To serve as the standard setting and implementing body for the affiliate organizations in the area of membership intake.**
- C. To set procedures for making and receiving recommendations for member organizations.**
- D. To serve as a coordinating body for all membership organizations.**
- E. To correlate programs and activities designed to meet the needs of membership organizations.**
- F. To make every available effort to create Greek unity and harmony through the promotion of trust, respect, and teamwork between each member organization.**

Section 2 Parliamentary Authority

The Parliamentary authority council shall be:

- A. To make laws that pertain to the membership of the Council.**
- B. To admit, according to the criteria stated in the Constitution, petitioning fraternities and sororities to membership in the National Pan-Hellenic Council.**
- C. To discipline, fine, suspend, or expel member organizations officers or delegates in accordance with the provisions in the Constitution and By-Laws.**

- D. To levy and collect dues by the second (2nd) business meeting of every semester.
- E. To correlate programs and activities designed to help meet the needs of member organizations and the community.

Section 3 Rules of Order

The Council shall be governed by Robert's Rule of Order (revised, latest edition), except for matters provided by the Constitution and By-laws.

Section 4 Ratification

The Constitution and By-Laws may be amended by making a recommendation to the President, Secretary and Advisor in writing at a scheduled Executive board meeting in which it is to be acted upon. Also:

- A. The Secretary shall present a copy of all proposed amendments to Council officers at the next scheduled business meeting.
- B. All member organizations shall receive proposed amendments at the scheduled business meeting.
- C. This Constitution and By-laws may be amended by two-thirds (2/3) vote of the membership at a business meeting of the council, provided that a quorum is present.
- D. This Constitution shall come effective when ratified by two-thirds (2/3) vote of the voting membership and all other constitution shall be null and void.
- E. A constitution revision should take no longer than four (4) weeks to complete.
- F. All Constitution and By-Laws must be reviewed every four (4) years.
- G. The Greek Life Office must receive all amendments and revisions.

Section 5 Approval

After careful consideration by the National Pan-Hellenic Constitution Committee (i.e. Executive Board), a recommendation will be made to the council for action. A two-thirds vote of approval is required for acceptance.

Section 6 Non-Discrimination Clause

The council shall not discriminate on the basis of race, color, religion, national origin, sexual orientation, age, handicap, ethnicity, gender, disability, veteran status or political affiliation.

Article II

MEMBERSHIP

The following Sororities and Fraternities are members of the University of Georgia's National Pan-Hellenic Council.

- | | |
|----------------------|----------------------|
| 1. Alpha Phi Alpha | 5. Delta Sigma Theta |
| 2. Alpha Kappa Alpha | 6. Phi Beta Sigma |
| 3. Kappa Alpha Psi | 7. Zeta Phi Beta |
| 4. Omega Psi Phi | 8. Sigma Gamma Rho |

Additional organizations admitted to the council shall be listed in the order for admission. If an organization is inactive for more than one (1) semester, they will lose their priority. There shall be three (3) classes of membership: Active, Associate, and Inactive Members.

Section 1 Active Members

Active members are organizations that have been approved for membership by the National Pan-Hellenic Council and have met the constitution financial responsibilities.

Section 2 Associate Members

Associate members shall be those incoming organizations that have not qualified for membership to the National Pan-Hellenic Council. To be eligible for associate membership an organization must meet the following requirements:

1. Their members must be persons who conform to regulations set forth by the National Pan-Hellenic Council.
2. They must have a minimum of three (3) persons in their organization.
3. Non-member organizations applying for full membership to the Council must be an associate member for one (1) semester.
4. Associate members shall have no vote.

Section 3 Inactive Members

Inactive members are those organizations who have been suspended or have been financially inactive for that semester, and those organizations that have not participated in at least two-thirds (2/3) of the scheduled functions for the Council for that semester or have had three (3) members or less for two (2) consecutive semesters.

- A. Inactive members may attend scheduled business meetings however, they are prohibited from voting.**
- B. To be reinstated into the Council, an organization must submit a letter of intent thirty (30) days- prior to conclusion of suspension or inactivity.**
- C. All fines and violations against the Constitution and By-laws must be corrected.**
- D. The Executive Board, who will bring a recommendation to the body on provisions of reinstatement, must review the organization.**

Section 4 New Members

Each new member of an organization shall be requiring:

- 1. Attend two (2) business meetings throughout the semester.**
- 2. Attend one (1) mandatory function; one (1) community service, one (1) university service and one (1) workshop and/or function.**
- 3. Be a member of NPHC for one (1) full semester.**

After affiliation date or be subject to the forfeiture of their right to run for office within the council.

Section 5 Delegates

- A. Council shall be composed of at least 2 active members from the member organization at each meeting for the entire duration of the meeting.**
- B. Quorum- A quorum shall consist of the presence of at least two-thirds (2/3) of the member organizations present.**
- C. Voting- the voting members of the council shall be the officer and delegate of each member organization.**
 - 1. There is to be one (1) vote for each organization.**
 - 2. A simple majority shall be required to carry all questions.**
 - 3. A delegate may only carry one vote.**
 - 4. Voting shall be done by the proper sign.**

Article III

MEETINGS

Section 1 Time and Place

Meetings are **MANDATORY**.

- A. Meeting shall take place bi-weekly. The time and place shall be announced at the beginning of each semester.
- B. Meeting shall be conducted under Robert's Rule of Order (latest edition).
- C. Each NPHC organization shall be represented by at least 2 active members at each meeting for the entire duration of the meeting. If this requirement is not met, a \$25.00 fine will be assessed. If an organization is not represented by their active members at Roll Call, the fine shall be \$10.00. The fine will be due at the following NPHC meeting. If not paid by the next official meeting, the organization will forfeit their right to vote at the said meeting.
- D. A \$10.00 fine will be assessed for leaving meetings early without prior notification.
- E. When petitioned by three (3) or more member organizations, or upon his or her own initiative, the President may call a special meeting.
- F. An officer missing two (2) unexcused meetings or three (3) in a semester will be referred to the judicial board of the council. In any case, the agenda must be limited and every organizational President must be notified in writing at least two (2) days prior to the meeting by the parliamentarian.

Section 2 Conduct of Meeting

- A. Profanity and abusive language will not be tolerated. General warning will be issued to general body regarding profanity or disruption. Next occurrence, individual will be asked to leave and fined at the discretion of the Advisors.
- B. All cell phones, laptops and other communication devices, unless permitted by Executive Board must be silenced.
- C. It is mandatory for the removal of anyone who fails to comply with the flow of business.

Article IV

ELECTIONS AND OFFICERS

Section 1 Requirement and Officers

In order to be eligible for an office, a candidate must be a full-time undergraduate student, with a minimum 2.50 cumulative GPA according to the UGA academic regulations, and shall maintain such standing during his/her tenure in office.

A. The elected officers and Executive Board of the council shall be:

- 1. President**
- 2. Vice-President**
- 3. Secretary**
- 4. Treasurer**
- 5. Parliamentarian**
- 6. Chaplain**
- 7. Historian**

B. The appointed officers shall be:

- 1. Social Events Chair**
- 2. Community Service Chair**
- 3. All other chairs the Executive Board deem necessary.**

C. Any member organization shall be eligible for election to any office of the Council.

D. The Council's President and/or Executive Board will appoint a replacement in the event the incumbent is unable to remain in office within two (2) weeks.

E. Each member organization may hold no more than two elected (2) offices during each term.

F. In the event that 3 or more council member from the same organization are voted to the Executive Board, the outgoing President and the Advisor will conduct an investigation to grant or deny the candidates' eligibility.

G. Officers shall be elected at the first business meeting in November each year.

- 1. Nominations of officers shall be held during a special nomination meeting requested by the President no less than a week before elections.**
- 2. The officers shall be elected from among the active member organizations.**
- 3. Officers shall be installed at the last business meeting of fall semester (Officers will be active in the spring semester).**

- H. The officers shall be elected by simple majority vote of those delegates present.**
- I. Balloting for the offices shall be by secret ballot.**
- J. The term of office shall run from the time the Executive Board installation until successors are installed the following year.**

Section 2 Duties of Officers

A. President shall:

- 1. Be the presiding officer and official spokesperson of the Council and Executive Board.**
- 2. Have the power to appoint and dissolve committees/officer vacancies.**
- 3. Have the authority to call special meetings.**
- 4. Be informed of all vouchers for expenditures of budgeting funds.**
- 5. Be responsible for setting agendas prior to the meetings.**
- 6. Be responsible for securing time and place for all meetings.**
- 7. May not be president of his/her organization.**
- 8. The president will break ties for all council business.**
- 9. Have veto power.**

B. Vice President shall:

- 1. Be second in command.**
- 2. Carry the authority necessary for the execution of the President's duties in his or her absence.**
- 3. Have all committee chairpersons' report to him or her.**
- 4. Act of liaison between the Council and the Greek Life Office.**
- 5. Shall serve as the Judicial Chairman and will break all ties on the Judicial Board but will not have any other voting power.**

C. Secretary shall:

- 1. Be responsible for keeping all the minutes of the meetings, and shall keep a permanent record of all By-laws and acts passed by the Council.**
- 2. Submit written report of the minutes to the President and delegates of each organization forty-eight (48) hours before the next scheduled meeting.**

3. **Keep all records of written correspondence between member organizations**
4. **Read and/or send out any correspondences received by NPHC from community members and UGA departments across campus.**
5. **Make facility reservation requests to the Campus Reservations Office and request to fundraise to the Center for Student Organizations when appropriate.**

D. Treasurer shall:

1. **Keep a complete record of all disbursements, shall make such disbursements as designated by the Council upon receipt of all vouchers properly executed.**
2. **Keep a complete record of all funds received, carefully noting under what budget the funds are received.**
3. **Should count all money at the end of events.**
4. **Give a treasurer report at every Council meeting.**
5. **Submit written records of his/her activities at each regular meeting to the Council.**

D. Parliamentarian shall:

1. **Interpret the Constitution and keep meetings in accordance to Robert's Rules of Order.**
2. **Be a member of the judiciary committee and maintain order in accordance to Robert's Rule of Order.**
3. **Appoint Sergeant-At-Arms**
4. **He or she performs all additional duties as may be designated by the by-laws.**
5. **He or she will be allowed to enforce all parliamentary procedures.**
6. **Facilitate calendar meetings.**

F. Historian/Chaplain shall:

1. **Keep a written and/or pictorial account of all activities of the National Pan-Hellenic Council during the year.**
2. **Chair Public Relations Committee**
3. **Provide all spiritual/motivational inspiration all Council functions**
4. **Work with the Greek Life Office to keep the council website updated**

E. Social Event Chairman shall:

- 1. Lead the planning of all social events sponsored by the Council (i.e. Yard Shows, Daze of Kaos, FaceOff, etc).**
- 2. Monitor the entrance and exit doors at meetings.**
- 3. Not a member of the executive board (Do not have to attend executive board meetings but are encouraged to.)**

E. Community Service Chair

- 1. Lead planning for all Council's community service events. (1 per semester)**
- 2. Serve as liason for Greek Life Philanthropy, UGA Miracle.**
- 3. Not a member of the executive board (Do not have to attend executive board meetings but are encouraged to.)**

Section 3 Officer Removal Clause:

- A. In the event of extraordinary and compelling circumstances, any officer found in violation of the Constitution and By-laws of this organization shall be subjected to the removal of office, pending an investigation (no longer than two weeks).**
- B. Any member of the NPHC shall present charges to the officer in violation and to the general body by a formal request for impeachment within two (2) weeks of the alleged violation.**
- C. Formal acceptance of the impeachment request shall be determined by a $\frac{3}{4}$ vote of voting delegates.**
- D. Argument of officer will be heard on the day formal acceptance is voted upon.**
- E. An impeachment request shall be voted upon one meeting after the request is submitted.**

Article V

EXECUTIVE BOARD

Section 1 Responsibilities

- A. It shall be the duty of the Executive Board to submit a budget, for the Council’s approval, to oversee the progress of committees and to periodically report findings to the Council.**
- B. The Board shall be responsible for overseeing and approving policies of all officers and committee chairmen.**
- C. The Board shall study legislation coming before the council and make a recommendation before it is submitted to the Council.**
- D. The Board shall also be empowered to levy fines or any disciplinary action, with discretion, when an organization fails to meet any obligation or commitment, unless provided for in this Constitution and By-laws.**

Article VI

COMMITTEES

Section 1 Standing Committees

- A. The committees of the Council shall be:**
 - 1. Social Programming - Social Events/Educational Programs/Fundraisers**
 - 2. Public Relations – Responsible for publicizing events.**
 - 3. Community Involvement Committee - Responsible for organizing Council community service events**
 - 4. Judicial/Executive Committee – Adjudicate cases**
 - 5. Awards Banquet Committee – Assist in planning end of the year award banquet.**
- B. Committee Chairpersons shall:**
 - 1. Be appointed by the President with approval by the Executive Board (Except Public Relations Chair/Historian/Chaplain)**
 - 2. Schedule all committee meetings.**
 - 3. Keep accurate records of all committee members and an accurate report of activities.**
 - 4. Make a thorough written report to the Vice-President.**

Section 2 Council of Presidents

- A. The Council of Presidents shall**
 - 1. Be the supreme governing authority of NPHC at UGA**
 - 2. Compose the elected president of each affiliate full member chapter or the authorized representative thereof, who shall be designated by the president of the respective fraternity or sorority and shall represent the fraternity or sorority in the absence of the president**

3. Be responsible for the broad general policies of the Council and for instructing the Executive Board regarding activities to be executed on behalf of the Council.

Article VII

FINANCIAL

Section 1 Membership Dues

- A. Each organization is responsible for submitting a current active roster by the second meeting of each semester.
- B. Each organization shall be assessed \$10.00 per active member each semester.
- D. Membership dues must be paid by the second General Body
- E. Dues not paid by the deadline shall accrue penalties of \$25.00 per organization per business day
- F. Previously inactive chapters must pay dues by the first meeting of the semester they are reactivated into the Council.

Section 2 Fines and Regulations

- A. Each NPHC organization shall be represented at all times by 40% of its membership at all NPHC fundraisers, service projects and functions. The Vice President or his/her designee of the specified event shall be responsible for verifying attendance. If there is no appointed chair, then the Vice-President shall be responsible for verifying attendance.
- B. Any organization that cannot attend an NPHC event must provide written notification to the Vice President, President and Advisor 24 hours prior to the event. The fine for not participating or attending without notice shall be \$50.00. If late, or 40% is not represented at all times, the fine shall be \$25.00.
- C. The NPHC shall only sponsor two contestants – one male and one female- for pageants or any other candidate affiliated with the University of Georgia. The ultimate decision will be voted upon by the Council.
- D. Each NPHC organization shall be represented at all NPHC meetings. The fine for missing a NPHC meeting shall be \$25.00.
- E. NPHC shall sponsor at least one service project and one education program per semester.
- F. Any organization that does not participate in the major service project shall be fined \$150.00. There will be no exceptions.

- G. Organizations not performing in the Greek Step Show or Yard Shows without finding a replacement will be fined \$300.00. This will be waived in case of an emergency. Each situation will be evaluated by the Executive Board, Greek Life Advisor and the Greek Show Committee.**
- H. Fines not paid by the due date shall accrue penalties of \$10.00 per business day.**
- I. Fines that are not paid by the last day of classes each semester will result in no programming privileges, including forfeiting party dates for the organization in violation.**

Section 3 Fines Related to Functions

- A. The Vice-President must be notified of the violation within the 2 weeks (ten business days) following the violation.**
- B. Notification shall be sent to the violating organization from the Vice-President stating details of the violation and the fine (if applicable) within a week (five business days). If the fine is not submitted to the Vice-President in the said time frame, the fine will be dropped.**
- C. Fines shall be paid within five business days of notification.**
- D. Member organizations (40% of the membership is considered the organization) that have an event on another member event's functions date shall be subject to the following fines:**
 - 1. 1st Violation: \$500 fine (\$250 goes to the organization that's having their date violated/\$250 goes to NPHC) & the organization in violation forfeits the ability to request additional dates for the remainder of that semester.**
 - 2. 2nd Violation: \$750 fine (\$375 goes to the organization that's having their date violated/\$375 goes to NPHC), the organization in violation forfeits the ability to request additional dates for the remainder of that semester & the loss of one social date for remainder of that semester.**
 - 3. 3rd Violation: \$1000 fine (\$500 goes to the organization that's having their date violated/\$500 goes to NPHC), the organization in violation forfeits the ability to request additional dates for the remainder of that semester, the loss of one social date for remainder of that semester and the loss of their first selection during the following date selection.**

If any of these violations occur after date selection has been held, penalties will be applied to events taking place in the following semester.

- E. Member organizations involved in misconduct at their own, another organization's ,or the Council's event shall be fined (this includes active and inactive members) \$300.00**
- F. If an organization wishes to host a function on another organization's date, a formal letter from the President of the requesting organization must be sent to the President of the other organization within 2 weeks of date switch. A copy of the letter along with confirmation should be sent to the NPHC President and Greek Life Advisor.**

ARTICLE VIII

NPHC FOUNDATION SCHOLARSHIP

- Section 1* **The Scholarship Chair shall be responsible for advertising and organizing the application process. The scholarship will be awarded each spring and will be placed into the receiving student's University Account the following fall.**

- Section 2* **The finalized Foundation agreement submitted in Spring 1994 shall serve as the operating agreement for the Committee, Scholarship Chairperson, Advisor, and Fund Representative.**

RESOLUTION

Chapter Presidents and the NPHC President or designee of NPHC executive board shall be admitted to all on and off campus late night social events free of charge. All amendments to the NPHC Constitution and By-Laws must be submitted in writing, one week prior to the vote. The vote must have 2/3 Council votes in the affirmative to be added.

*University of Georgia
National Pan-Hellenic Council
By laws*

Article 1

PROCEDURES and POWERS

Section 1 Adopting the Rules of Procedures

A two-thirds (2/3) vote of the Council is necessary to amend and ratify this Constitution and By-laws.

Section 2 Authority

A. National Pan-Hellenic Council shall have the authority to:

- 1. Make laws that pertain to its own government.**
- 2. Admit, according to the criteria stated in this Constitution and By-laws, Greek organization petitioning for membership into the University of Georgia's National Pan-Hellenic Council.**
- 3. Discipline, fine, suspend, or expel member organizations in accordance with provisions in this Constitution and By-laws.**
- 4. Levy and collect dues.**
- 5. Correlate programs that are designed to help meet the needs of the Council and its representatives.**
- 6. Enforce the stipulations set forth in the Constitution to ensure that member organizations comply with regulations established therein.**
- 7. Impeach Council officers, both elected and appointed.**

B. Qualifications of Officers:

- 1. Maintain at least a 2.5 cumulative grade point average.**
- 2. Be a member of one of the member organization of the Council at the University of Georgia.**
- 3. Be in good standing with the organization.**

Article II

JUDICIAL PROCEDURES

Section 1 Judicial Board

- A. The purpose of the Judicial Board shall be to enforce the rules and regulations of the National Pan-Hellenic Council at the University of Georgia.
- B. The Council Judicial Board shall have original jurisdiction over all group activities involving:
 - 1. Violation of the Council rules and regulations
 - 2. Violations of UGA's rules and regulations
 - 3. Controversies between two (2) or more Council organizations.
 - 4. Actions, which bring disruption or injury to the name and standing of the organization, the Council, or UGA.

Section 2 Judicial Board/Executive Committee Composition

- A. The Council Judicial Board shall be composed of the Council Vice President, the President of each member organization, and the Council Parliamentarian.
- B. The chairperson shall be the Council Vice President unless he/she is the President of a member organization involved, in which the next officer in succession will serve as chairperson.
- C. The Council Secretary shall act as the Judicial Board Secretary. The secretary will perform his or her duties, but he or she will not have voting privileges during these proceedings.
- D. The Parliamentarian shall not have a vote.
- E. The Council Vice President shall vote only in the event of a tie.
- F. The organization in question shall not have representation on the judicial board for the violation in question.
- G. The organization who submitted the alleged violation shall not have representation on the judicial board.

Section 3 Case Hearing and Procedures

- A. Charges must be filed in writing, signed by the President or Executive Officer of the accusing member organization, and turned in to the President, Vice President, and the Advisor of the Council no later than 10 business days after the alleged violation occurred.
- B. Upon receipt of the charges, the Executive Board shall schedule a special meeting within 5 business days to review the charges and evidence if deemed necessary.
 - 1. The accused organization has the right to present its case.

2. The President or Executive Officer from the accusing organization must be present or the case will automatically be dismissed.
- C. The hearing should be scheduled no more than 10 business days after special meeting. The hearing will be in three (3) stages. A quorum of the Judicial Board and the presence of the Council's Advisor shall be required for all decisions. The Council's Vice President will cast the deciding vote in the event of a tie.
 1. *Stage 1*: A review of charges and evidence. The Judicial Board will decide if there is a need to go further.
 2. *Stage 2*: The accused organization a chance to present its argument. At this time the officers of the accused organization may give a plea.
 3. *Stage 3*: Involves the final action that will be taken (i.e. fines, suspension, or expulsion).
- D. Once a decision is reached, the Presidents of both organizations must sign a statement to that effect.
- E. The Judicial Board may refer any case to the Office of Greek Life and/or the Office of Student Conduct for further action.

Article III

DISCIPLINARY ACTION

Section 1 Course of Action

- A. A quorum of 2/3 of Judicial Board is needed for any findings.
- B. The Judicial Board may take the following action:
 1. *Reprimand*- this action is a written warning indicating that an organization's actions were inappropriate and that subsequent infraction will result in more serious actions.
 2. *Fines*- this action consists of levying fines in accordance with the Council's By-laws.
 3. *Social Probation*- Shall consist of probation from participating in or initiating any social Greek events.

Section 2 Appeals

- A. If the organization feels the decision rendered was unfair it may appeal to the Office of Greek Life.
- B. Formal appeals within the Council Judicial Structure shall end with the announcement of a decision in each case by the Office of Greek Life.

National Pan-Hellenic Council
Rules of Events
Article IV

Section 1 Party/Program Activities

- A. A function is defined as any event sponsored, co-sponsored or financially sponsored or financially benefitting an organization. An event becomes a function when a member organization solicits direct participation from UGA students on UGA property through all media. Programs, Parties and Social Programs are defined as functions.
- B. A function is inclusive of the following:
 - 1. Publicity (written)
 - 2. Presentation of New Members which may sometimes be included with the after party/celebratory event.
- C. A program is defined as any organized educational workshop/discussion sponsored by an organization.
- D. A party is defined as any organized gathering for the purpose of pure social activity sponsored by an organization, with funds being received.
- E. A Social Program is defined as a program/social ending by midnight including but not limited to: fundraisers, barbeques, fashion shows and yard shows that foster camaraderie on campus and in the surrounding community.
- F. Music played at on-campus events in public venues (Dance Marathon, Tate Plaza etc.) must be edited and appropriate for public use. Organizations found in violation of this policy are subject to a fine of \$300 (paid to NPHC) and disciplinary sanctions.
- G. Any behavior by members of council organizations deemed inappropriate by the Executive Board and/or Advisors are subject to a fine of \$300 (paid to NPHC) and additional disciplinary sanctions.

Article V

CALENDARS

Section 1 NPHC Precedence

- 1. NPHC shall reserve the right to the first party date of every semester and all NPHC program and NPHC community service dates every semester. If scheduling conflicts occur after dates have been selected, NPHC has the right/ability to move

parties, programs and community service events to other dates on the calendar, even if those dates have been previously selected by organizations within the council.

Section 2 Rules about Organization Dates

- 1. Organization dates and weeks will be selected for each semester the semester prior. Each organization will be allowed only one week per academic year. No organization shall sponsor anything during another organization's week without expressed written consent from the organization. Any organization requesting permission must submit a written request and receive a letter granting permission from the other organization. It must be signed by the President of both organizations. The request should be acted upon within the next chapter meeting of the organization receiving the request.**
 - i. If Organization A's week consecutively follows Organization B's, then Organization A will be allowed to publicize their week's activities during Organization B's week beginning on Wednesday of Organization B's week. Any organization wanting to publicize prior to Wednesday must be granted written consent from the organization hosting the week.**
- 2. Open dates on the NPHC calendar must be requested for and approved by Vice President/Executive Board and/or the Greek Life Advisor before any organizations can use them. Not all requests are guaranteed to be approved. Failure to comply with this requirement will result in, but are not limited to the following:**
 - i. A \$50 fine on the first violation of the semester**
 - ii. A \$75 fine for the second violation of the semester**
 - iii. A \$100 fine for the third violation of the semester and the loss of all but one date during date selection for the following semester (Charter Day and Founding Day are not affected).**

The violations for this category are cumulative, but reset at the end of each semester.

Section 3 Date Selection Procedures & Fines for Violation

- A. The fine will be \$500, \$750 or \$1000 (depending on if it is a 1st, 2nd or 3rd offense) to be paid to the organization and NPHC (the organization and NPHC will receive 50% of the fine amount paid).**

- B. A week will begin on Sunday and end on Saturday.**
- C. The organization that hosts a function during another organization's week shall forfeit their next party date to the violated organization. The violating organization will not be able to choose a replacement date the following semester.**
- D. National and local chapter founding dates that happen to fall during another group's week may be observed during that week with a single event that include only members of the organization.**
- E. If an organization wishes to drop a week, the request must be submitted in writing to the Council's Vice President, President and Advisors 10 business days before the week. The Vice-President or Secretary will send out notification of this change. The week will not be able to be used by any member organization and the organization dropping the week will be allowed to pick a new week the following semester.**
- F. Each organization must have a minimum of 2 educational programs, a minimum of 2 social programs and maximum of 3 parties. Priority date assignments shall be given to:
 - 1st: Weeks (shall not exceed 7 days – includes 1 party date)**
 - 2nd: Parties (only 2 per semester)**
 - 3rd: Programming (shall not exceed 5 days per semester)**
 - 4th: 1 Wildcards (Can be any function and doesn't count towards party dates)****
- G. No NPHC organization may hold parties Sunday-Wednesday.**
- H. If an organization wishes to drop a date, the request must be submitted in writing to the Council's Vice President, President and Advisor 72 hours prior to the date of the cancelled event. The Vice-President or Secretary will send out notification of this change.**
- I. Requests for additional dates must be submitted in writing to the Council's President, Vice-President and Advisor. All requests and dates will be handled on a first come, first served basis within the first two weeks of the semester in which the days will be used. Any changes after the two weeks will be at the discretion of the President and Advisor.**
- J. Organizations must use their dates. Holding dates is not acceptable. If an organization does not drop their date, they will be subject to a fine of \$40.00. Their situation will be evaluated by the Judicial Board.**

National Pan-Hellenic Council
Member Conduct Code

Article VI

Section 1 Each member is subject to disciplinary actions for the following offenses:

- 1. Not abiding by the Constitution, By-laws, Conduct Code, or Rules of Events.**
- 2. Not adhering to the Council Judicial Board sanctions.**
- 3. Threatening, intimidating, or using physical force in a manner that endangers the health or safety of another member or which can reasonably cause another member to be fearful of physical or emotional harm; Also, attempting to coerce or influence any member in an effort to discourage or prevent his or her use of, or participation in any disciplinary proceeding.**
- 4. Acting in a way as to disrupt meetings.**
- 5. Intentionally or negligently damaging or destroying property owned or in possession of another member organization.**
- 6. Using the facilities or property of the Council or members without consent or authorization.**
- 7. Attempting to commit an offense prohibited by law, University regulations, or these codes, and in such a way that any act toward the Committee of the offense, but fails in the perpetuation, or is intercepted or prevented in the execution of the same.**
- 8. Engaging in any activities that hinder the effort(s) of the Council to complete any objectives set forth in the constitution or decided upon by the Council.**

Section 2 **The President/ Executive Board**

- 1. Cannot misrepresent the National Pan-Hellenic Council. Misrepresentation shall include, but is not limited to, falsifying information or records submitted to University offices, administrators, faculty, student organizations, university wide committees, student courts, or hearing officers.**

- 2. In case of an emergency, the President, the Executive Board and/or the Advisor of the Council may make decisions in adherence to this constitution and by-laws**

Section 3 Limitations

- 1. Suspensions shall be limited to three semesters excluding a summer semester. If the Judicial Board decides longer suspension or expulsion, a written recommendation shall be submitted to the Office of Greek Life.**
- 2. Fines shall be limited to one thousand (\$1000) dollars. If fines amount to more than one thousand (\$1000) dollars, a written recommendation shall be submitted to the Office of Greek Life.**
- 3. This Constitution and By-laws shall also protect new initiates of member organizations.**

Revised January 2018

Approved by the General Body

Claudia Shamp, Director of Greek Life

Montrez Greene, Senior Coordinator/NPHC Advisor

Antonio Bonton, President